



INFO PACKAGE for NEW STUDENTS

IMPORTANT DATES TO NOTE

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| New Family Reception | | Wednesday, Sept. 1, 4-6 pm |
| First Day of Classes | New students: Returning students: | Tuesday, Sept. 7 Wednesday, Sept. 8 |
| Activity Fair | | Friday, Sept. 10, 4-5 pm |
| Duke of Ed Bronze Practice trip | | Thursday, Sept. 23 |
| University Information Night | | Thursday, Sept. 23, 6:30 pm |
| Community BBQ | | Friday, Sept. 24 |
| Leonard Sax- Guest Speaker | | Wednesday, Sept. 29 |
| Middle/Senior Curriculum Info Night | | Monday, October 4, 7:00 pm |
| Thanksgiving Break | Classes end: Classes begin: | Thursday, October 7 Tuesday, October 12 |
| Fall Mid-term Break | Classes end: Classes begin: | Thursday, November 11 Tuesday, November 16 |
| December Break | Classes end: Classes begin: | Thursday, December 16 Tuesday, January 4 |
| Winter Mid-term Break /Family Day | Classes end: Classes begin: | Thursday, February 17 Tuesday, February 22 |
| March Break | Classes end: Classes begin: | Friday, March 11 Monday, March 28 |
| Easter Break | Classes end: Classes begin: | Thursday, April 21 Tuesday, April 26 |
| Victoria Day Break | Classes end: Classes begin: | Friday, May 20 Tuesday, May 24 |
| Closing Ceremonies | Junior School Middle/Senior School | Wednesday, June 15 Friday, June 17 |

THE FIRST WEEK OF SCHOOL

Tuesday, September 7

Kindergarten Information – Half Day: 9:00-11:30

- All Junior Kindergarten students attend for half day only
- Senior Kindergarten – new students only attend for half day only

Junior School (Grades 1 – 5) Information – Half Day: 8:20-11:30

- New students only attend on this day
- Supervision available as of 8:00 a.m.
- Returning students do not attend school on this day
- Please note that our 3:26 After Care program is not running on this day

Middle and Senior School (Grades 6 – 12) Information – Half Day: 8:10-11:30

- All Grade 6 students attend
- Grade 7 – 12: New students only and assigned Student Ambassadors
- Students can be dropped off as early as 8:00 a.m.
- Returning Students do not attend school on this day unless assigned as a Student Ambassador

Wednesday, September 8

Kindergarten Information:

- All Junior Kindergarten students for half day only: 9:00 – 11:30
- All Senior Kindergarten students for full day of classes: 9:00 – 3:10

Junior School Information: Grades 1 – 5

- All returning and new students attend for a regular school day: 8:20 – 3:25
- Students can be dropped off as early as 8:00 a.m.
- 3:26 Club will run on this day for registered students

Middle and Senior School Information: Grades 6 – 12

- All returning and new students attend for a regular school day: 8:10 – 3:45

Thursday, September 9 and Friday, September 10

- Junior Kindergarten students remain at school until 1:00. Please ensure that you send lunch with your daughter on these days.
- Junior School students (Senior Kindergarten – Grade 5) have regular school days.
- Middle and Senior School students (Grade 6 – 12) have regular school days.

GRADE TRIPS

These trips are an excellent opportunity for academic enrichment and all of the proposed trips for the upcoming year have strong links to the curriculum offered at each grade. The experiences offered by Grade Trips often create wonderful memories that last a lifetime for the girls.

Specific details, including itinerary, faculty supervisors and cost, about each trip will be provided in a separate letter to the parents in each grade – however, please mark your calendars for the trips below:

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|---------------|---|
| Grades 6 – 12 | Camp Elmwood (September 15-17) |
| Grade 6 | MacSkimming Outdoor Education/Pioneers Camp (May 19-20) |
| Grade 7 | Quebec City (February 15-17) |
| Grade 8 | Montreal (April – tbc) |
| Grade 9 | Toronto/Ontario Model Parliament (April – tbc) |
| Grade 10 | Quebec City/Winter Fun Trip (December 6-8) |
| Grade 11 | Washington DC (November 8-10) |
| Grade 12 | Shaw Festival (October 5-8) |
| March Break | European Battlefields Tour (March 11-22) |

RECOMMENDED SCHOOL SUPPLIES AND TEXTBOOK INFORMATION

Items required for class:

- Pencil case or box
- Box of HB Pencils and sharpener
- Erasers
- Pencil Crayons/Markers
- Pens (coloured, black and blue)
- Lined and graph paper (3-hole punched)
- 2 different coloured binders (1 ½ inch)
- 2 packages of colour page dividers
- Ruler, protractor
- Glue sticks
- Stapler
- Post-it notes

Locker organization (suggestion):

- Dudley lock (required)
- Hanging organizer
- Shelves
- Magnets and Magnetic Clips

MacBooks

Please see the enclosed flyer for information about our technology program in the Senior School. Laptops will be distributed on the first day of school.

Grade 9 Students Only

Texas Instrument TI-84 Plus graphing calculator (used in Grades 9-12) – sells for approximately \$150. Note: this is an updated version of the TI-83 Plus model. You may choose to purchase that calculator instead. Both calculators function at the same capacity.

Textbooks: Grades 6-12

All textbooks are purchased through **Canadian School Book Exchange** who provide an on-line service linked to our website. To place your order go to Elmwood's website: www.elmwood.ca. Go to *Parents*, then *Textbooks*, click on the link to the *Canadian School Book Exchange*, then click on *2010-2011 Academic Year*, then click *Place New Order*.

- Enter: *Student's First Name*
 Student's Last Name
 Email Address
 Student's ID is not required
- Then select Grade and Specific Courses
- Follow directions to Checkout (Payment: On-line with Visa or MasterCard; by mail with money order or cheque payable to Canadian School Book Exchange). Your order is only complete when you select the SUBMIT button and receive an order number. Please keep your order number.
- If used books do not appear, please order new but select the 'used book substitution' box at the end of the order form. CSBE will assign used books to your order if they become available on a first come, first served basis.
- Textbooks will be shipped by courier to your home or business address beginning in August

French and Humanités Textbooks

Students entering Middle School will be placed in either the Core or French Extended programs, based on their current French placement. If you are not sure which group your daughter will be placed, it would be best to wait until September to order her French book(s). If your daughter is placed in Extended French, she will also be taking Humanités. In Senior School, textbook purchases are by course code as selected by the student on her Option sheet. For example, Grade 10 core French is FSF2D and Grade 10 extended French is FEF2D.

Returns:

Students have until Friday, October 15, 2010 to return textbooks ordered in error. If you are unsure of a course or placement, and you have ordered the required books, please contact CSBE and they will make arrangements to give you a refund. Please note, your book should not have any markings in it to ensure a full refund.

Note: For assistance in using the on-line bookstore, please phone the Canadian School Book Exchange at **1-800-335-5043** and ask for Internet Customer Service.

SUMMER HOURS FOR UNIFORM SHOP

If you require a uniform fitting, the Uniform Shop will be open by appointment only on the following days this summer:

- **August 5**
- **August 12**
- **August 19**
- **August 26**
- **September 2**

Please contact Nancy Greenley, parent volunteer, directly at uniformshop@elmwood.ca or at nancy-greenley@magma.ca to set up your daughter's appointment for a fitting. The Uniform Shop will also be open for purchases during the New Family Reception (**Wednesday, September 1 from 4pm – 6pm**). Top Marks, Elmwood's uniform supplier, will also be present should you need to exchange a uniform item.

The Uniform Shop will also have **extended hours in early September** to pick up items missed over the summer:

- **Tuesday, September 7 – 1:00pm-4:00pm**
- **Wednesday, September 8 - 7:30 am - 8:30am and 3:00pm-4:30pm**
- **Thursday, September 9th - 3:00pm-4:30pm**

Usual shop hours will resume on Tuesday, September 14 at 3:00pm – 4:15pm

Further information regarding the uniform, including required items can be found on our website www.elmwood.ca. You may also contact Top Marks directly at www.topmarks.ca. Please note Elmwood's password for Top Marks is **elm001**.

TRANSPORTATION OPTIONS

Carpooling

Our Carpooling List will be sent electronically only to interested families. Please note that we will not provide specific addresses on the list. Phone and email contact information will be included to allow families to contact each other.

Bus & Shuttle Services

The following bus and shuttle companies have provided transportation for Elmwood families in the past. Please contact these companies directly:

Wubs Transportation

613-223-9765
Nanda Wubs
www.wubs.ca

Cabousine Transportation

613-745-3155
Jackie Boyer

Silver Shadow Shuttle Service

613-794-3482

IMMUNIZATION RECORDS

All students attending school in Ontario must provide up-to-date immunization records to Ottawa Public Health. Please see the enclosed form.