



November 11, 2010

**Re: CEO of the Year Visit**

Dear Students, Parents/Guardians,

Your daughter has been selected to join a group of students on Thursday, November 18 to visit the recipient of the 2009 Ottawa Business Journal's CEO of the Year Award, Ms. Karen Kinsley.

Students will have the opportunity to meet Ms. Kinsley and also tour the Canada Mortgage and Housing Corporation offices. This will be an excellent opportunity for our students to ask questions and learn more from this impressive businesswoman.

The trip will depart from Elmwood on November 18 at 12:15 p.m. and return around 2 p.m. Number 1 Uniform is mandatory.

Please complete and return the form attached expressing commitment to having your daughter participate in the trip.

If you have any questions or concerns about the trip, please do not hesitate to contact Ms. Kelly at 613-749-6761, ext 424.

Sincerely,

Andrea Kelly  
Dean of Student Life, Senior School



**Elmwood School Parent/Guardian Consent and Release Form (Day)**

for CEO of the Year visit to CMHC

Date of Trip: Thursday, November 18, 2010

Departure: 12:15 pm Return 2:00 pm

Destination: Canada Mortgage and Housing Corporation

**\*\* In the case of joint custody, BOTH parents must sign this Consent/Release form \*\***

**MEDICAL INFORMATION and EMERGENCY CONTACT INFORMATION**

Student: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
Month Day Year

Family Doctor: \_\_\_\_\_ Phone: \_\_\_\_\_

Medical Condition(s): \_\_\_\_\_  
\_\_\_\_\_

Medication(s): \_\_\_\_\_  
\_\_\_\_\_

Allergies: \_\_\_\_\_  
\_\_\_\_\_

Ontario Health Card Number: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**CONSENT TO PARTICIPATE & TERMS OF PARTICIPATION**

By my signature below, I give my daughter of SLG/Homeroom \_\_\_\_\_ permission to attend the CEO of the Year visit, Thursday November 18, 2010.

I understand that all of Elmwood School’s rules and policies (see Handbook) as well as any rules and directives established by those leading the trip remain in full force and effect for the duration of the trip.

By my signature below, I acknowledge and agree that I am solely responsible for any costs arising out of my daughter’s breach of any of Elmwood School’s rules and policies and/or any rules and directives established by those leading the trip and the resultant disciplinary actions, if any, whether occurring prior to or during the trip.

By my signature below, I further acknowledge and agree that in the event that my daughter breaches any of Elmwood School’s rules and policies and/or any rules and directives established by those leading the trip while on the trip, Elmwood School may in its absolute discretion require that my daughter immediately return home and any expenses related to such a return (including without limitation travel, including travel of an adult to accompany my daughter, and any outstanding trip expenses) will be my sole responsibility.

**RELEASE AND INDEMNITY**

In consideration of my daughter being permitted to participate in the CEO of the Year visit(“the trip”), I do for myself, my daughter, my spouse and our respective heirs, executors, administrators, successors and assigns, agree as follows:

I acknowledge and accept that participation in the trip may expose my daughter to unspecified risks and hazards, which are inherent in such trips, including without limitation, the method of transportation for the trip, all of which I expressly and voluntarily assume.

*Furthermore, I acknowledge and accept that my daughter will not be under the direct supervision and control of Elmwood School staff or other trip volunteers at all times during the trip. As such, I agree that the conduct of our daughter during unsupervised times and any consequences flowing from such conduct is solely the responsibility of my daughter. [Note: include this paragraph only if activity is “on-site supervision” or “in-the-area supervision” activity (i.e., remove if it is “constant visual supervision” activity)]*

By my signature below, I do for myself, my daughter, my spouse and our respective heirs, executors, administrators, successors and assigns, hereby RELEASE, WAIVE AND FOREVER DISCHARGE Elmwood School Inc. and its respective officers, partners, agents, employees, servants, representatives, successors and assigns (“the Releasees”) OF AND FROM any and all actions, causes of actions, complaints, demands and claims whatsoever in existence prior to on or after the date hereof whether in law or in equity, in respect of death, injury, loss or damage to my daughter’s person or my person or property HOWSOEVER CAUSED, arising or to arise by reason of my daughter’s participation in the activities contemplated herein except to the extent that same are directly caused by

the gross negligence of Elmwood School Inc. or its respective officers, partners, agents, employees, servants, representatives, successors and assigns. I FURTHER UNDERTAKE TO HOLD AND SAVE HARMLESS AND AGREE TO

INDEMNIFY all the aforesaid from and against any and all liability incurred by any or all of them arising as a result of or in any way connected to my daughter's participation in the activities contemplated herein.

By my signature below, I also agree and undertake not to make any claim or take any proceedings against the Releasees set out above, or any other person or corporation which might claim contribution or indemnity under the provisions of any statute or otherwise from the Releasees set out above.

**EMERGENCY MEDICAL CONSENT**

In the event of an emergency, Elmwood School requires parental consent in order to consent to the medical treatment or surgery of the student. Elmwood School will use reasonable efforts to contact the parent(s) prior to consenting to medical treatment for the student and the parent(s) acknowledge and agree that the need for an immediate decision regarding medical treatment for the student may make such contact impossible.

Accordingly, I, by my signature below, hereby authorize and give my express consent to the Head of Elmwood School, or her delegate, to act in loco parentis and in that capacity to consent to medical treatment or surgery for the student based on the advice of the attending physician who considers immediate medical treatment or surgery to be a necessity.

In addition, by my signature below, I hereby authorize and give my express consent to the Head of Elmwood School, or her delegate, to seek and obtain any and all medical interventions that may be reasonably required to ensure the safety and well being of my daughter while on the trip.

**I have read all of the foregoing carefully and by my signature agree to be bound by all aspects of the foregoing.**

Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

**Please return this form to Ms. Kelly by Wednesday, November 17, 2010**