



September, 2011

Dear 3:26 Club Parents,

We hope that everyone has had a terrific start to the new school year. It has been a pleasure to welcome your daughter into the 3:26 Club programme for 2011-2012.

Many of you have already had the opportunity to meet Melissa Cunningham, our 3:26 Club Coordinator. This is Melissa's second year working at Elmwood and she is really happy to be working with Elmwood's Junior School.

She is really looking forward to another fun-filled year with her 3:26 Club members. Although it was hard saying goodbye to our former coordinator Miss Brown at the end of last year, we are delighted to welcome Mr. Marc Ouimet to 3:26 Club as an additional supervisor. Marc is also a French teacher in Elmwood's Junior School, and he is very pleased to be working with our students in this capacity.

In 3:26 Club your child will be provided with a safe, enjoyable environment with which to conclude the school day. As always, the Junior School dining room will be our "headquarters," with students signing in at 3:26 p.m. The programme incorporates quiet, supervised time for homework, outdoor play (when weather permits) and a series of activities ranging from arts and crafts to games and the occasional movie. Participants also receive a nutritious, nut-free snack, which differs daily, but throughout the week will mainly consist of yogurt, fruit, chewy bars, and cereal with milk. Of course, on Fridays, perhaps some pudding or cookies will be served; something fun with which to end the week! Following snack, students will be given the opportunity to play outdoors on the structure or in the yard for about an hour to release any excess energy before heading back inside to get started on homework.

A few friendly reminders:

1. 3:26 club is over at 5:30 p.m. All participants need to be collected by this time. In the event that a student is not collected by 5:30 p.m., a late fee will be applied. If you are going to be late for whatever reason, please call and let us know. This will enable us to reassure your daughter. Melissa can be reached during 3:26 club hours at **613-290-6262** or **613-749-0235 ext. 326**.
2. Please do not hesitate to contact Melissa at any time throughout the week if you have any comments, questions, or concerns! We are always open to feedback.

We are looking forward to another wonderful year!

Sincerely

Melissa Cunningham  
3:26 Club Coordinator

Marc Ouimet  
3:26 Club Coordinator

Kate Angell  
Deputy Head